



Volunteer Application Form

Application to participate as a
Research Volunteer
at
The Daintree Rainforest Observatory

Last updated on 17th June 2011

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What is the purpose of this application form?

Detailed information concerning The Daintree Rainforest Observatory is provided in the "General Information Package" which accompanies this form. Applicants are required to read the General Information Package before completing this form. As detailed in the General Information Package, the Daintree Rainforest Observatory seeks to achieve three important objectives in managing the facility. These are:

1. Ensuring the safety of all persons using the facility.
2. Maintaining the ecological integrity of the site.
3. Ensuring that research carried out at the facility is of the highest standard.

In order to meet these objectives, access to the facility is restricted. Only those persons with a valid permit issued by the Daintree Rainforest Observatory (DRO) are allowed to access the facility. The information supplied here is used by DRO

in deciding whether or not to issue an access permit to the applicant and in keeping records of the volunteers who have been issued with access permits.

Volunteers are also assigned to participate in specific research projects before being issued with access permits. The information provided here is also used in this process of linking volunteers with specific research projects.

Who completes this application form?

The Volunteer applicant should complete this form. **Each person completes an application on his or her own behalf.**

Volunteer details will be kept on a database by the DRO and if a researcher has indicated they either need, or would be happy to have volunteers assist them, then volunteer details will be forwarded to the researcher. Volunteers will be notified of the projects in which they might potentially participate, but it will be up to the researcher and volunteer to coordinate their collaboration. Note that DRO will neither be responsible for the payment of volunteers nor for any expenses incurred in their activities.

How to obtain more information

It is our intention to update the information in the General Information Package as we accumulate more and more information about the site and the activities of researchers. A list of plant species on the site has been drawn up and is available to researchers on request. In addition, all trees within the radius of the crane have been identified, marked and mapped.

Applicants requiring further information are encouraged to contact The Site Manager at the Daintree Rainforest Observatory.

We welcome any feedback you can provide us with about your dealings with the facility or the information we provide.

Contact details for further information

Telephone: (07) 4098 0005
(Intl) + 61 7 4098 0005
Facsimile: (07) 4098 0177
(Intl) + 61 7 4098 0177
Email: dro@jcu.edu.au

Daintree Rainforest Observatory Web Site:

<http://www.jcu.edu.au/daintree/index.htm>

Volunteers

Review process for applications

Prior to being approved, all applications are reviewed and checked. In the case of volunteer applications, the managers of the Daintree Rainforest Observatory need to be satisfied that:

- the volunteer has been satisfactorily linked to a particular research project or projects
- the volunteer understands the terms and conditions under which they will be granted access to the site

When to send applications and notification of approval

Applications can be sent at any time during the year (there are no official closing dates). If any information is missing from the form, or if the DRO requires further details from the applicant, the applicant will be asked to provide them before the application is reviewed. Volunteering applicants will be notified as soon as possible as to whether or not their application has been approved.

Terms and Conditions of Use and Issue of Permits

Prior to being granted access to the site ALL users of the research station will be required to attend a safety briefing. Upon completion of this briefing a declaration must be signed by each user stating that they are aware of safety issues and procedures at the facility and undertake to follow these procedures. Permits do not give users open access to the research facility but are valid only for the time periods specified on the permit.

Details of applicant

In this section of the application we require the following details:

1 Applicant details

1 (a) Full name and title

.....

1 (b) What are your contact details?

Postal Address

.....
.....
.....
.....

Telephone Number

Country code:

Area code:

Number:

Facsimile Number

Country code:

Area code:

Number:

Email Address.....

1 (c) Which is the *quickest* way to contact you?

Tick one of the following boxes. We want to let you know the outcome of this application as soon as possible.

post

phone

fax

email

2 Emergency contact details

In the event of a medical or other emergency, who should we contact on your behalf?

2 (a) Name of emergency contact person.....

2 (b) Contact details?

Postal Address

.....
.....
.....

Telephone Number

Country code:

Area code:

Number:

Facsimile Number

Country code:

Area code:

Number:

Email Address.....

2 (c) Which is the *quickest* way to contact your emergency contact person?

Please tick one of the following boxes.

post

phone

fax

email

3 Medical details

Do you have any medical condition or disability which we should be aware of. (If you have angina or diabetes for example, you should let us know so we can care for you in an emergency).

Please tick one

Yes
No

If you have answered yes to the above please attach further details concerning your condition. (Include details of any drugs you are required to take and any details of their side effects or interactions with other drugs).

4 Resume

There is no need to submit a complete resume, but please provide details of any formal qualifications or particular skills which might be of value to researchers. (Include details such as First Aid Certificates, Driving Licence endorsements, etc.)

5 Availability of applicant

Please provide us with an indication of the times when you will be available to work as a volunteer on a research project at the Daintree Rainforest Observatory.

Dates:

From

To.....

Signature of applicant

.....

Date of application.....

6 Commitment

When a work agreement has been reached between yourself and our researchers, we expect you to fully commit yourself to the task.

Unexpected absence, early departure or late arrival at the site could cause serious disruption to the flow of the project and potentially create an unbearable workload on the researchers. *We expect a total commitment on your part.*

Where to send this application when complete

If this application has not been completed electronically, post it to:

Attention: Susan Kelly
Daintree Rainforest Observatory
James Cook University
PO Box 6811,
Cairns QLD 4870
Australia